

# Friends of Bury Music Centre

Registered Charity No. 508537

## Notice of Annual General Meeting Wednesday 30 November 2016

Notice is hereby given that the Annual General Meeting of the Friends of Bury Music Centre (the **Association**) will be held on **Wednesday 30 November 2016** at 8.00 pm in the Library at Bury Music Centre, Mersey Drive, Whitefield, Manchester M45 8LN.

### Agenda

1. Apologies for absence.
2. Matters arising from the minutes of Annual General Meeting on November 2015

### Ordinary Business

3. Election of Officers.
4. Election of other Committee Posts.
5. To receive the Chair's report.
6. To receive the Treasurer's report and the Accounts for the period from 1 September 2015 to 31 August 2016.
7. To approve the Trustees' Annual Report.
8. To receive the Membership Secretary's report.
9. To receive the 100 Club report.
10. To receive the Head of Music Centre's report.

### Special Business

11. To consider, and if thought fit, to pass the following resolution, with the approval of not less than two-thirds of the members present and voting at the meeting, with effect from the end of the meeting:

*“That the Constitution in the form laid before the meeting be approved and adopted as the Constitution of the Friends of Bury Music Centre in substitution for and to the exclusion of the existing Constitution of the Friends of Bury Music Centre.”*

**Dated 24 October 2016**

**By order of the Chair and the Secretary  
Friends of Bury Music Centre**

### **Explanatory Note to the proposed resolution at paragraph 10 of the Agenda.**

The Friends of Bury Music Centre adopted its current constitutional document when it was first established in 1978. Since that date, the constitution has only been amended once approximately 18 years ago. The current constitution is similar to that now recommended by the Charity Commission for charities with an annual income of £5,000 or less. However, the Charity Commission now recommend a more detailed constitution for unincorporated associations with annual income in excess of £5,000. In line with current best practice therefore, we are recommending that the Friends of Bury Music Centre constitution be updated in line with the template constitution recommended by the Charity Commission.